



info@lafayettesquareareacoalition.org



**Saturday, August 14, 2010**  
**Parade ~ Taste the difference**

## ***A World of Difference: An International Parade*** **Application**

**Application Deadline**  
**Postmarked or emailed by**  
**Friday, August 6, 2010**

Mail to:  
Lafayette Square Area Coalition  
International Parade  
P.O. Box 531515  
Indianapolis, IN 46253  
E-mail: [info@lafayettesquareareacoalition.org](mailto:info@lafayettesquareareacoalition.org)

Staging details will be sent to all parade participants by Monday, August 9.  
For more details visit us on the web at [www.lafayettesquareareacoalition.org](http://www.lafayettesquareareacoalition.org)  
**Parade takes place on Saturday, August 14 at 10:00 a.m.**

If you have any additional questions,  
please feel free to contact:

Mary Clark at 331-3909 or email [marygclark@comcast.net](mailto:marygclark@comcast.net)  
Raju Chinthala at 339-7461 or email [rajuchinthala@gmail.com](mailto:rajuchinthala@gmail.com)



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## PARADE APPLICATION

Name of Organization: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Type of Unit (highlight all that apply):      Float      Vehicular      Musical  
Horse      Costumed      Other

Theme/Description of unit: \_\_\_\_\_

\_\_\_\_\_

Please include number(s) in unit (how many people, vehicles etc.): \_\_\_\_\_

Special Needs / Considerations: \_\_\_\_\_

Comments: (descriptive comments for reviewing stand announcement): \_\_\_\_\_

\_\_\_\_\_

Will your unit have any type of sound? (Example: music, sound system, speakers, etc.)

Yes      No      If so, please describe \_\_\_\_\_

Will your unit be handing out anything to the audience along the parade route?

Yes      No      If so, what \_\_\_\_\_

**For float, flat bed, trailer, or large machinery:** the Lafayette Square Area Coalition and the City of Indianapolis must be named as "additional insured" under your General Liability policy and provided with a Certificate of Insurance prior to the Application deadline.

General Liability Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

**For all other vehicles:** include proof of insurance for each vehicle.



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## HOLD HARMLESS WAIVER:

Parade/Festival applicant for itself, and all participants therein, agree that neither the Lafayette Square Area Coalition nor the City of Indianapolis nor any public or private property owner whose property is utilized for the Parade/Festival, shall be liable for injury or damage to the property of the Applicant, it's employees, invitees, customers, or any other person in or around the Applicant's parade/festival unit, regardless of the cause or source of the injury or damage. The Applicant further agrees that neither the Lafayette Square Area Coalition nor the City of Indianapolis nor any other public or private owner, whose property is utilized for the event, shall be liable for any damages arising directly or indirectly from any act or omission of event sponsors or any customer at the event and does hereby agree to waive any and all claims or causes of action for damages, losses, or expenses against the Lafayette Square Area Coalition, the City of Indianapolis, its agents, public officials, officers, employees and authorized volunteers.

To the fullest extent permitted by law, the Applicant shall indemnify, keep and save harmless the Lafayette Square Area Coalition, the City of Indianapolis and its agents, officers and employees and any other public or private property owner whose property is utilized for the event, against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, which arise directly or indirectly from any negligence or reckless or willful misconduct of the Applicant, its participants, employees or agents. The Applicant shall pay, all its own expenses, appeal, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith. If any judgment shall be rendered against the Lafayette Square Area Coalition or the City of Indianapolis or another property owner in such action, the Applicant shall, at its own expense, satisfy and discharge the same.

I/We hereby affirm that I/we have read and understand the *Parade/Festival Rules and Regulations* and the *Hold Harmless Waiver* and agree to the terms expressed therein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Received by

\_\_\_\_\_  
Date



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## PARADE RULES AND REGULATIONS

1. All parade units must clearly display their assigned unit number.
2. Units must stay in their assigned order, unless specifically directed otherwise by parade official.
3. All units will be limited to no more than 3 vehicles. Political Candidates are restricted to one vehicle. Car clubs, motorcycle clubs; etc are exempt from this ruling.
4. Vehicles must follow a straight course in a cautious and safe manner. There shall be no quick starts, stops or peeling of rubber. No swerving back and forth and no reckless driving of any kind.
5. No person shall ride on hood, roof, trunk, or doorframes of vehicles.
6. Persons who are walking should hand items that have been approved for distribution, to spectators. Persons distributing such materials must walk alongside their own unit and not intrude upon other unit's activities or presentation space.
7. There shall be no throwing of any type of item from vehicles to spectators.
8. No jumping on or off of vehicles or any moving unit.
9. Any unit, which has music (live or recorded), must set the volume at a reasonable level so that they do not intrude on other unit's presentation space. Logistic and Security Coordinators may request the volume to be lowered if they deem it too loud.
10. Any unit, which has music (live or recorded), can not have foul language.
11. All units should leave appropriate space between themselves and the next units (2 car lengths); neither should the spacing be too large (over 3 car lengths).
12. Parades are forward-moving; please do not stop your unit for any type of performance.
13. Parade units must proceed past the end of the parade route before stopping and unloading.
14. Anyone with alcohol, tobacco or drugs at the parade staging will have his or her entire units removed from the lineup immediately.
15. Any unit, whose participants, argue with, use foul language or refuse to do what a parade official asks, will be removed from the lineup immediately.
16. Traffic citations may be issued the Indianapolis Metropolitan Police Department for violation of any municipal ordinance or State vehicle code.
17. All units should have a common theme (for example, waving a yellow streamer or wearing the same color shirt).
18. All units must be clearly identified (i.e. banner processing group or magnetic signs on vehicles)
19. All units must provide pageantry and/or entertainment for the viewers.
20. Accepted units will be required to provide individual participant release waivers.
21. The Lafayette Square Area Coalition reserves the right to deny approval of specific units, which have violated these regulations, and make modifications to any rules and regulations, as they deem necessary for safety and viewing enjoyment of the spectators.
22. We reserve the right to use the likenesses of parade participants and spectators in our promotional materials, including print, video, and other.